



Project Manager for the Computation-based Science and Technology Research Center (CaSToRC)

The Cyprus Institute (www.cyi.ac.cy) is a novel, non-profit research and educational institution, with a scientific and technological orientation, pursuing issues of regional importance and of global significance in the Eastern Mediterranean, the Middle East and North Africa. The development of Cyl involves the progressive launching of several cross-disciplinary research centres. CaSToRC is being jointly developed with the University of Illinois and its National Center for Supercomputing Applications and is intended to serve as an important research resource for Cyl, Cyprus and the Eastern Mediterranean region, and as a gateway between the EU and the region for advancing computational science, engineering and technology.

Position Description:

The Computation-based Science and Technology Research Center (CaSToRC) is seeking a Project Manager to take responsibility of the management of its research and educational projects. Most of these projects are funded from the European Union, from NSF, US and from the Cyprus Research Promotion Foundation (RPF).

The successful candidate will work with Prof. C. Alexandrou, who chairs the Interim Governing Board of CaSToRC, to oversee and coordinate the planning of the various projects, monitor the progress, design and implement appropriate tracking procedures including enabling software and administer the financial and budgetary aspects. These projects involve partners from Europe, the US and the Eastern Mediterranean and the successful candidate is expected to work with their respective administrations for the optimal implementation of the projects.

CaSToRC is a research center of the Cyprus Institute, a new dynamic academic research institute that is rapidly expanding. CaSToRC is currently in the process of implementing the infrastructure project Cy-Tera, which includes a multi-Teraflop High Performance Computing (HPC) facility. Future development of the center foresees a research and educational program of international calibre in computational science, engineering and technology aspiring to attract researchers and students from Cyprus and the Eastern Mediterranean region.

Required Education and Experience:

- Bachelor degree (MS preferred) in Management, Business Administration or related discipline required. Alternative degree fields will be considered if accompanied by equivalent experience (depending on nature and depth of experience as it relates to the current project).
- At least 3 years of experience in a managerial position.
- At least 2 years of experience with Window and Excel.
- Excellent knowledge of oral and written English.



Preferred Experience:

- Good knowledge of web-based management tools.
- At least 2 years of experience with the management of European projects
- Experience with spreadsheets and financial administration.

The initial appointment will be for 3 years with the possibility of renewal depending on performance. The yearly salary range is expected to be 30000–45000 Euros depending on training and experience.

For full consideration, interested applicants should send a CV, a sample of their work and the names of three contactable referees by e-mail to HR@cyi.ac.cy by **30th of October 2009**. Please show the following reference in the subject heading: CaStoRC-09-03. For further information please contact castorc.info@cyi.ac.cy. Recruitment will continue until the position is filled.